

Attachment 14 (For Attachment 1)

Summary of Due Dates, Division Contact Persons, Mailing Addresses, Phone Numbers, and E-mail Addresses for Items Monitored Under Section III-C

(Note: If the Due Date cell is blank, then there is no additional report(s) to be sent) If sending overnight or same day use street address: Division MH/DD/SA, Developmental Disabilities, Albemarle Building, Suite 656, 325 N. Salisbury Street, Raleigh, NC 27699

Abbreviated Performance Requirement	Due Date	Section/Branch Contact Person
Developmental Disabilities 4: Reduce the DD Waiting List	Annually: July 15, 2004	Candy Helms, Quality Management Team 919-733-0696 Fax: 919-715-2772 Candy.Helms@ncmail.net
Adult Mental Health 1: Area Authority/County Programs shall: (1) verify income and other eligibility criteria prior to requesting authorization that a client's antipsychotic medication be paid from the State antipsychotic medication fund (2) shall verify that the client remains eligible at least every 3 months; and (3) The area authority/county program shall notify the Division about any change in clients' eligibility status as soon as a change is documented.		Maria Fernandez, Quality Management Team Mail Service Center 3004 Raleigh, NC 27699-3004 (919)715-1294 Maria.Fernandez@ncmail.net
Adult Mental Health 2: Area Authority/County Program and State hospital staff work together		Bonnie Morell, Adult Mental Health Section Mail Service Center 3014 Raleigh, NC 27699-3014 (919)715-1294 Bonnie.Morell@ncmail.net

Abbreviated Performance Requirement	Due Date	Section/Branch Contact Person
Child and Family Services 5: Establish Area Authority/County Program Local Community Collaboratives.	Member/Agency List: July 1, 2003; Community Needs Assessment: October 1, 2003	Beth Whitaker, Best Practices Team Mail Service Center 3005 Raleigh, NC 27699-3005 (919)571-4900 Beth.Whitaker@ncmail.net

Abbreviated Performance Requirement	Due Date	Section/Branch Contact Person
Advocacy, Client Rights, and Quality Improvement 1: Maintain fully functioning Client Rights/Intervention Advisory Committee	Report Due by October 1, 2003	Stuart Berde, Advocacy and Customer Services Team Mail Service Center 3009 Raleigh, NC 27699-3009 (919) 715-3197 Stuart.Berde@ncmail.net